

LATITUDE 49 RESORT PARK ASSOCIATION

- Title: Terms of reference
Activities Committee
- Purpose: To promote and advise meaningful activities for the Association members.
To carry out fund raising projects and to assist with the funding of these projects.
- Terms: The Activities committee maintains their own check book and is responsible for providing activities for the Association from these funds. Clubhouse Rental Fees shall be made payable to the Association and processing of the Clubhouse Rental Application form and collection of rental fee and deposit shall be the responsibility of PMP.
A master calender of Clubhouse Rentals will be posted in the Mail Room.
- Committee Members:
A structured core group of 5 to 7 owners in the park will be selected by the Board to announce meetings, plan activities, and present monthly reports to the Board. All homeowners of the Association are welcome to volunteer for the Activities Committee. Volunteers are also encouraged to present ideas and volunteer to work on planned activities in the park
- Chairs: A Chairperson, a Co-Chairperson and a Secretary shall be elected on an annual basis from amongst the committee members.
▶ The Association Treasurer shall serve as the Committee Treasurer and Board representative of the committee.
- Minutes/Reporting:
▶ Committee minutes are to be recorded by the secretary. A copy of the minutes shall be submitted to the Board.
▶ The treasurer shall give a report at each meeting and a copy of the report shall be provided to the Board.
▶ A copy of the reconciled bank statement shall be provided monthly to the Board and PMP.
- Quorum: If the structured core group is five (5) members, then three (3) members shall constitute a quorum. If the structured core group is seven (7) members, then four (4) members shall constitute a quorum.