

Latitude 49 Resort Park
Activity Committee Meeting Minutes 6/4/2011
EMAIL: lat49activities@yahoo.com
Latitude 49 Website: <http://latitude49resortpark.com>

Chairman, Julie Hillman called the meeting to order at 11:5 A.M. (after Candidate Forum)

"Rules of the Road"
<ol style="list-style-type: none"> 1. Turn off all cell phones 2. Listen attentively to others. 3. Be respectful of one another (including those not in attendance.) 4. Discuss topic thoroughly so everyone has a common understanding. 5. Challenge opinions you don't agree with without attacking the individual who expresses them. 6. Try to understand other perspectives. 7. Communicate openly and honestly. 8. Ensure everyone's voice is heard. 9. No side conversations. 10. Agree to disagree. 11. Keep a sense of humor and have fun.

Old Business

1. Minutes for 5/14/2011 were read and approved
2. Treasurer's Report: Ann Archer reported \$861.71 as ending balance for 5/31/2011. The bank statement had not arrived yet, however an online review showed only \$836.55. The \$25.16 will need to be analyzed.
3. Event Reports
 - a. Potlucks: 5/20, 5/27, 6/4
 - b. Special events:
 - None
4. Unfinished Business

Unfinished Business and Action Items Status				
Date	Description	Point Person	Target Date	Status
1/8/2011	Activities Committee Guidelines and Procedures: after discussion, it was agreed that a letter would be sent to the Board of Directors asking for a more detailed Committee Guidelines and Procedures which would include Roles and Responsibilities statement. It is felt that the current document "Activities Committee Terms of Reference" could be enhanced. Julie volunteered to draft a letter to the Board of Directors.	Julie Hillman	On Hold	2/12/2011 Letter has yet to be written

5. New Business

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>Year Round:</p> <p><u>Spring – Summer:</u> May – Julie Hillman, Bill Hillman, Margarete Dittmann, June – Elizabeth Reeve, Margarete Dittmann, Hazel Sibillia, Leslie Kryger, Barbara Russell July – Shirley Edwards & Sue Wickersham Aug – Tom & Jackie Atkins & Diane Mello (clean-up) Sep – Irene Vergith & Helen Leber</p>	<p>Wednesday morning coffee</p>	<p>See Notes</p>	<p>5/12/2011 Julie talked to Irene & it was decided that Irene would take the month of September. Julie will contact people to handle June.</p> <p>3/7/2011 Julie contacted Leslie Kryger & she will not be back for May. Julie, Bill & Hazel will handle May coffee. Coffee will be moved to the clubhouse. Bill & Julie will also handle for April</p>
<p>6/11/2011 –date of AGM 5:00 P.M. Social 6:00 P.M. Dinner</p>	<p>Chili Feed / Beef Stew and White Elephant Sale</p>	<p>Irene Vergith / Carol Jenkins/ Sue Wickersham</p>	<p>5/14/2011 Per Carol everything is under control. Don Wilcox will be auctioneer. Discussed how money would be handled so we have an easy tracking of funds & expenses. Julie will deposit into the Christmas Family fund. Back up documentation for all transactions will be in the binder in the office.</p> <p>3/7/2011 Carol may be the only one to coordinate this. We talked & she is not concerned. She will get other people in the park to help.</p> <p>2/12/2011 Julie will send email to Irene & Sue to confirm. She will also call Carol.</p> <p>9/11/2010 Need to email Irene and Sue if dates change. Call Carol Proceeds go to Christmas Family Fund</p>
<p>7/2/2011</p>	<p>Patriots Day</p>	<p>Irene Vergith & Crew</p>	<p>1/8/2011 Games: Gail Oldow</p>

Upcoming Events Summary			
Date of Event	Name of Event	Host	Comments / Status
7/23/2011	Prom Night	Patty Schneider / Leslie Kryger	5/11/2011 Patty Schneider provided written report: (1) tickets for \$10 sold between 6/10 & 7/17 (2) flyers out by 6/1 with details (3) "Prom" type clothing for women & men (4) Punch table (5) pictures taken & given to participants as a memory (5) appetizers served at tables (6) dessert served to each table at band break (7) Double Trouble live dance music booked (8) No meal served 10/9/2010 \$300 approved for live band
8/5 & 6 2011 Friday: after potluck for owners & guests only Saturday: (8 A.M. -3:00 P.M.)	Garage Sale	Mike Sudlow	6/12/2011 Julie sent letter to Board requesting authorization for the temporary structure for the Bake Sale that will provide additional funding for the Christmas Families. 6/4/2011 Ann has a pop-up that can be used. Tasks to do: <ul style="list-style-type: none"> ✓ Run adds in B'ham newspaper, Northern Light, Craigslist ✓ Get better signs ✓ Post signs day before ✓ Post "No Public Bathrooms" at clubhouse ✓ Arrange for pickup of leftovers after
8/6/2011 (4-6)	Wine Tasting	Karleen / Bob Hathcock	
8/20/2011	70's Party	Leslie Kryger	6/4/2011 New activity added by Leslie. She will have a more detailed plan by 7/2
Month of September	Coffee		5/12/2011 Owners bring cash / food donations for Blaine Food Bank to Clubhouse throughout September. Proceeds from donations at Wednesday coffee will go to Blaine Food Bank
9/3/2011	Breakfast: Omelet in a Bag	Carol Jenkins / Darrell Dunn	
11/5/2011	Thanksgiving		11/13/2010 Tentative: Catered meal & Activities picks up half the tab. Sell tickets for the remaining half.

New Business (Cont.)

Reminders:

- Board: Activities Committee funds perishable items such as coffee, napkins etc. for the kitchen. The General Fund funds non-perishable items such as wineglasses, and cooking implements for the kitchen.
 - From the 2/26/2010 Board Meeting -- "The Board may be held responsible for the actions of the committees. Therefore, as a reminder to all committees: All projects need to come to the Board for approval before they are begun."
- A. Meeting changes:
- July 2 instead of July 9. Julie Hillman is out of town.
- B. Activities Online Calendar: the access has been tested and it is enabled. Julie talked to Robin Button, Webmaster for Latitude 49 website. When we plan activities in September for the remainder of 2011 and 2012, we will convert to Google Calendar via gmail. It is a much better interface.
- C. Cancel Potlucks: 6/10 – White Elephant Sale, 7/1 Patriot's Day, 7/22 Prom Night
- D. Activity Funds: Leslie Kryger said there were rumors that the Activities Committee spending was out of control. Julie suggested that people need to go to the source and not be instigating rumors which only fans the flames of dissension. Julie also suggested that people can email her via the yahoo account posted at the top of the minutes. The minutes get posted on the website and in the mailroom and if she can't answer the question she will find the appropriate person who can. Also anyone can look in the binder in the office where all income and expenses are shown month by month.

Verified July 2nd Activities Committee Meeting Date in office.

Adjournment at 11:50

Respectfully submitted by Julie Hillman

CC:

- Electronic copy: Ann Archer
- Electronic Copy: Don Schleuse for posting on the web site
- Hard copy posted in the mailroom on Activities bulletin board